

ELECTION OF NAESP OFFICERS AND DIRECTORS

Policy Statement 300.2 Election Procedures for Zone Directors

Zone Directors serve three-year terms. Absent a mid-term vacancy, three Zone Directors are elected each year. NAESP election procedures for Zone Director are established to ensure that all potential candidates understand the application and election.

To the extent the zone procedures are not inconsistent with the procedures in the NAESP Bylaws and this Policy Statement; zones shall establish their own procedures for conducting elections. Zone procedures must be open, fair, inclusive and transparent. Zone leadership is encouraged to foster minority participation.

Scope of Policy

1. NAESP's role
2. Nomination/application procedures
3. Vacancies

Guidelines for Implementation

1. All applications and submissions sent by prospective candidates to NAESP shall be submitted electronically.
2. Nomination procedures: Members interested in running for Zone Director must obtain the designated forms and policy statements from the NAESP office.
3. Candidates shall not solicit campaign funds from commercial vendors.

Procedures

1. NAESP's role: Upon request, NAESP staff shall provide all prospective candidates for Zone Director (or their representatives) with the Prospective Candidate Data form, a copy of this Policy, and Guidelines to the Zone Director Candidate—including minimum qualifications, specifying not only the basic information required to be submitted to apply for candidacy, but all supplementary information that might prove useful in guiding those who will vote for Zone Director in that zone.
2. Nomination Procedures:

The following Procedures shall apply:

Policy Statement 300.2 Election Procedures for Zone Directors (Cont.)

- A. NAESP members seeking to recommend candidates for nomination for Zone Director and potential candidates themselves are urged to review the NAESP Zone Director election policy, nomination documents and instructions available at NAESP headquarters. These documents include: a form for suggesting nominees, a Prospective Candidate Data form, and a letter to the prospective candidates.
 - B. No later than November 1, each interested prospective candidate for the position of Zone Director (or members recommending candidates for nomination) shall electronically submit the Prospective Candidate Data Form designate by NAESP, with attachments, to the NAESP Executive Director or his/her designee, at NAESP headquarters. Candidates' nominating materials shall be no more than 25 pages, 8-1/2 x 11, single-sided. Letters from the district superintendent, the Prospective Candidate Data Form and the candidate's philosophy will not be counted in the number of pages allowed. Letters received by the NAESP office will be sent to the prospective candidates to be selected for inclusion in their 25 pages. Prospective candidates shall submit an electronic colored professional photograph (headshot) of high resolution. Prospective candidates are encouraged to include letters of support in their data folder. No candidate materials, including letters of endorsement, will be accepted after the November 1st deadline date. For legibility, all Prospective Candidate Data Forms should be typed.
 - C. The Executive Director and Zone Director shall oversee the distribution of the prospective candidate information, submitted to NAESP, to the appropriate Zone Directors within thirty (30) days.
 - D. The Zone Director from the zone in which the prospective candidate is running shall electronically disseminate all applications received to the NAESP State Representatives in the zone. The Zone Director shall be responsible for chairing a process with the NAESP State Representatives in the zone for electing the next Zone Director. If the Zone Director's seat is vacant prior to the election of a new Zone Director, the President-elect shall either perform the Zone Director's nomination and election process duties for that zone or else shall appoint a Zone Director from different zone to perform them. Prospective candidates shall not send packets of the nomination materials directly to the current Zone Director or the State Representatives.
3. Campaigning for office:
- A. The NAESP Zone Director shall initiate a conference call with all candidates for Zone Director. For those zones with candidates, current Zone Directors should be included in this conference call if possible.
 - B. Candidates for Zone Director are urged to use the publications of affiliates in their zones. NAESP will ask the state organizations to cooperate in this endeavor.

Policy Statement 300.2 Election Procedures for Zone Directors (Cont.)

C. Statements by the candidates will be included in the applications and materials which the Zone Director is required to electronically disseminate to the NAESP State Representatives in their zone.

4. Campaign finances:

NAESP money allocated to members of the Board of Directors may not be spent to provide support to any candidate or to distribute any campaign materials. This does not exclude Zone Directors from mailing minutes of Zone meetings as part of their official actions. Candidates shall not solicit campaign funds from commercial vendors.

5. Balloting:

A. The Zone Director is responsible for chairing a process with the NAESP State Representatives for electing the next Zone Director. The existing Zone Director shall be neutral and shall not vote.

B. Each candidate for Zone Director is expected to comply with guidelines established within the zone.

C. No later than the last day of voting for NAESP Vice President, each Zone Director shall submit to the President and the Executive Director the name of the newly elected Zone Director.

6. Filling a Vacancy Occurring Before the Expiration of the Term

A. In the event of a vacancy in the position of Zone Director before the end of the three-year term, the NAESP President-elect shall announce the Zone Director vacancy to the NAESP State Representatives from that zone. The vacancy shall be filled according to the procedures stated in this Policy, but with a compressed schedule.

B. The individual elected shall assume his/her position as a Zone Director immediately after being elected and shall serve the remainder of the unexpired term.

C. The individual elected to fill the Zone Director vacancy shall be eligible to seek nomination and election to a three-year term as a Zone Director if the unexpired term he/she serves is 18 months or less. If the unexpired term he/she serves is greater than 18 months, then the individual shall not be eligible to seek nomination or election to a three-year term as Zone Director.

Authority Level

As specified.

Reference

Action

As stated above.

Bylaws Article IV.